DODGE COUNTY LAND CONSERVATION COMMITTEE MEETING 127 EAST OAK STREET JUNEAU, WI 53039 FEBRUARY 25, 2013

The Dodge County Land Conservation Committee met on February 25, 2013 beginning at 8:30 AM in Room 1A of the Dodge County Administration Building.

Call to Order: The meeting was called to order by Chair Ed Nelson at 8:30 AM with the following members present: Ed Nelson, Dale Macheel, Gerald Adelmeyer, Howard Kriewald, MaryAnn Miller and, William Muche.

Also Present: Marc Bethke, Land Conservation Department (LCD) County Conservationist; Jim Mielke, County Administrator, and Randy Stampfl, DNR Forester for Dodge County.

APPROVAL OF AGENDA AND PERMIT CHAIR TO DEVIATE FROM AGENDA TO EFFICIENTLY CONDUCT MEETING: Motion by Macheel to approve the agenda and to permit the Chair to deviate from the agenda to efficiently conduct the meeting, seconded by Miller. Motion carried.

APPROVAL OF MINUTES: Motion by Kriewald to approve the minutes of the January 22, 2013 meeting; seconded by Muche. Motion carried.

PUBLIC APPEARANCES/COMMENTS: There were no public appearances or comments.

AGENCY ADVISOR REPORTS: There were no agency advisor reports.

REVIEW OF BILLS AND REVENUES: The committee reviewed bills and revenues as shown on the attached listing.

APPROVAL AND SIGNING OF CONSERVATION PLANS: Marc Bethke presented four revised conservation plans under the Farmland Preservation Program. Motion by Kriewald to approve and sign the plans as presented; seconded by Miller. Motion carried.

REVIEW/SIGN FARMLAND PRESERVATION PROGRAM FEE SCHEDULE RESOLUTION:

Marc Bethke presented a proposed county board resolution for committee review. Motion by Miller to allow the proposed resolution to be considered by the land conservation committee; seconded by Muche. Motion carried. The committee then reviewed and discussed the proposed county board resolution which seeks county board ratification of the Dodge County Land Conservation Committee's recently approved service fee schedule for the Farmland Preservation Program. Motion by Muche that the committee sign and forward the proposed county board resolution as drafted to the March 19, 2013 meeting of the Dodge County Board of Supervisors; seconded by Kriewald. Motion carried.

REVIEW AND APPROVE 2013 LAND & WATER COST-SHARE USE STRATEGY: The committee reviewed the proposed strategy for using 2013 allocated cost share funding from the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP). Motion by Miller to approve the proposed 2013 strategy for use of Land & Water Resource Management Program cost share funding as proposed; seconded by Kriewald. Motion carried.

REVIEW DRAFT MEMO TO DODGE COUNTY BUILDING COMMITTEE: The Land Conservation Committee reviewed and discussed a memo drafted by Marc Bethke to the Dodge County Building Committee requesting the reestablishment of a secondary doorway in the Land Conservation Department for use in emergency events only. After considerable discussion, consensus of the committee was to allow Marc to send the memo as drafted to Roger Mattson, Building Committee Chair, with a copy to Russ Freber, Maintenance Director.

OVERVIEW OF FORESTRY ACTIVITIES IN DODGE COUNTY: Randy Stampfl, DNR Forester in Dodge County, presented information related to forestry programs and assistance available to Dodge County landowners. Several questions were asked by committee members. Randy distributed a handout describing forestry programs and services to all committee members.

COUNTY CONSERVATIONIST'S REPORT: Marc Bethke presented the monthly County Conservationist's Report (see attached report).

COMMITTEE MEMBER REPORTS: Howard Kriewald reported on current issues / projects of concern to the Lake Sinissippi Improvement District. It was reported that the issue of dredging critical areas within the lake was the primary item of discussion.

CORRESPONDENCE: Marc Bethke distributed copies of the minutes of the December meeting of the Lake Sinissippi Improvement District. Marc also reported receiving a copy of a letter from DATCP staff employee Dennis Presser to County Board Chairman Russell informing Dodge County that the 2012 revision to Dodge County's Land & Water Resource Management Plan had been given state approval. Finally, Marc reported that the state DATCP has finalized the 2013 Soil and Water state aids allocation plan. Dodge County will receive just over \$139,000 in aid for staff and support costs, just over \$35,000 for cost sharing engineered conservation practices, and \$20,000 for cost sharing nutrient management planning.

PER DIEMS: Motion by Miller, seconded by Macheel to approve the regular per diems, in addition to the following: Howard Kriewald – Lake Sinissippi Improvement District Meeting on January 23, 2013 – per diem and 20 miles. Motion carried.

NEXT MEETING: The next regular monthly meeting will be held on Monday, March 25, 2013 beginning at 8:30 AM in Room 1A of the Dodge County Administration Building, 127 East Oak Street, Juneau, Wisconsin.

ADJOURNMENT: There being no further business to come before this committee, motion by Kriewald to adjourn at 9:55 AM; seconded by Macheel. Motion carried.

Ed Nelson Chair

Gerald Adelmeyer, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

LAND CONSERVATION DEPARTMENT BILLS & REVENUE

(BILLS)

USDA – APHIS – 4 th Quarter 2012 Wildlife Crop Damage		
Administration Expenses =	\$12,177.48	
Detjens Northern Trails Inc. – Venison Donation Processing Bill =	\$	680:00
Pernat Haase Meats - Final Venison Donation Processing Bill =	\$	605.00
Robert Bird – January Expenses =	\$	101.70
Southern Area Land & Water Conservation Association -		
2013 Membership Dues =	\$	50.00
WLWCA – Annual Conference Registration Fees for Three =	\$	675.00
TOTAL =	\$14	4,289.18

(REVENUE)

127 Small Packet Tree Orders =

\$ <u>8,995.80</u> **\$ 8,995.80**

TOTAL =

FEBRUARY 2013 COUNTY CONSERVATIONIST REPORT

SIGNIFICANT WORK ACTIVITIES AND MEETINGS:

- Met with Finance Department staff on February 5, 2013 to reconcile final 2012 expenditures and revenues submitted final reimbursement requests to state agencies (Note: we ended 2012 with a positive balance of about \$850 after beginning the year with a \$12,000 cut in state aid from the Wisconsin DATCP)
- Continued taking orders for small packs of trees we have sold over 22,000 trees for distribution in spring 2013 a new record high
- Have been busy assisting many Farmland Preservation Program participants with various questions/issues regarding program enrollment, tax credit eligibility, conservation compliance requirements, etc.
- Prepared 2013 performance goals for land conservation department staff; will perform performance evaluations throughout the year near to each employee's date of hire
- Will finalize the 2012 Land Conservation Department's Annual Report to the Dodge County Board in the next couple of weeks
- Sold the 1999 Ford F-150 pick-up truck for \$2,036.00 through the Wisconsin Surplus Auction Company
- Have begun to prepare the 2014 DATCP/DNR Joint Grant Application this will need to be approved at the March Land Conservation Committee Meeting
- Have been reviewing proposed changes to Administrative Rule ATCP 50 (ATCP 50 is the rule which gives counties their "marching orders" for Land & Water Resource Management Plans, Farmland Preservation Program compliance monitoring, and implementation of the DNR's nonpoint runoff rules). Work responsibilities will be increasing under proposed rule changes.

UPCOMING ACTIVITIES AND MEETINGS:

- March 2013 County Board Meeting Presentation of Farmland Preservation Program Fee-for-Services Schedule for board approval
- March 2013 Land Conservation Committee Meeting Review and Approve 2014 DATCP/DNR Joint Grant Application
- April 4, 2013 public hearing in Madison on proposed changes to ATCP 50 deadline for written comments will be near the end of April